

MINUTES OF EVERETT PORT COMMISSION WORK SESSION

May 5, 2009

PRESENT:

Philip B. Bannan	President
Michael F. Hoffmann	Vice President
Constance M. Niva	Secretary
John Mohr	Executive Director
Karen Clements	Chief Finance Officer
Brad Cattle	Port Attorney

CALL TO ORDER: Commissioner Phil Bannan called the meeting to order at 9:00 a.m.

The following items within the Work Session were action items:

1. **CHIEF ADMINISTRATIVE OFFICER'S REPORT**
12th Street Marina Redevelopment – Memorandum of Agreement
Resolution No. 913

Chief Administrative Officer Jerry Heller reported that Section I.D. of the Memorandum of Agreement (MOA) for the 12th St. Marina Redevelopment project requires the Port to comply with the Historic American Building Survey (HABS), and to prepare a Mitigation Strategy for removal of the Collins Building. The Port has complied with the HABS report and submitted the information to the Department of Archaeology and Historic Preservation, which was approved in August 2007. The remaining item left with regard to compliance and satisfaction of the MOA, is the development of a Mitigation Strategy, in consultation with the consulting parties for presentation to the Corps of Engineers.

Jerry Heller stated that in April 2009, the Mitigation Strategy was prepared and circulated to the consulting parties for comments. The comments received from the consulting parties were incorporated into the draft Mitigation Strategy, as well as comments received from a follow-up meeting with the consulting parties. A public Open House has also been scheduled for May 6 for review of the Mitigation Strategy, and comments will be accepted from the public until May 13, 2009. The Mitigation Strategy is required to have a narrative, a photographic documentation of the building, interpretive displays and educational materials as set forth in the MOA.

As a result of the consultation process, the Mitigation Strategy elements identified in the MOA have been expanded to include a 3D laser scanning documentation (LIDAR); preparation of a multi-media CD; a contribution to Historylink.org; and deconstruction of the building to recover building elements which can be safely removed. The estimated cost of implementing the Mitigation Strategy is approximately \$100,000, but does not include the deconstruction cost.

Jerry Heller presented Resolution No. 913 to the Commission, authorizing the Executive Director to finalize the Mitigation Strategy pursuant to paragraph I.D.2 of the 12th Street Marina Redevelopment Project Memorandum of Agreement dated August 29, 2005, and directing it be sent to the U.S. Army Corps of Engineers; and approving the expenditure not-to-exceed \$100,000 to proceed with implementation of the Mitigation Strategy.

Commissioner Connie Niva stated that so far, most of the comments do not appear to address the Mitigation Strategy. Jerry Heller said most of the comments speak to removing or saving the Collins Building, even though the Corps has clearly stated that the Port's redevelopment requirement under the MOA has been satisfied.

Commissioner Niva suggested that Port staff call the Auditor's Office to determine if a donation to the Historylink is an appropriate use of port dollars. Jerry Heller clarified that the process would be for the Port to provide the Historylink with information, and then they would take the information and put it into a form that is appropriate for the website.

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