

MINUTES OF EVERETT PORT COMMISSION REGULAR MEETING
October 9, 2012

PRESENT:	Troy McClelland	President
	Michael Hoffmann	Vice President
	Tom Stiger	Secretary
	John Mohr	Executive Director
	Karen Clements	Chief Finance Officer
	Brad Cattle	Port Attorney

CALL TO ORDER: Commissioner Troy McClelland called the Commission meeting to order at 5:04 p.m.

CONSENT AGENDA:

- Approval of Work Session Minutes of September 11, 2012; Special Meeting Minutes of September 18, 2012; and Commission Workshop Minutes of September 25, 2012
- Approval of Bills for September 2012

Commissioner Michael Hoffmann moved to approve the items of the Consent Agenda for October 9, 2012. Commissioner Tom Stiger seconded the motion. A vote was called for:

Vote:	3-0
Yes:	Hoffmann, Stiger, McClelland
No:	None
Abstained:	None

Motion carried.

1. EXECUTIVE DIRECTOR'S REPORT

November Special Budget Meeting – 11/27/2012

Executive Director John Mohr reported that the Port will hold a Special Commission meeting on November 27, 2012 at 5:00 p.m. for the purpose of holding a public hearing on the Port's 2013 budget and tax levy, and consideration of the final 2013 budget and tax levy resolutions for adoption. Appropriate notice will be published for the meeting.

Veteran's Day Holiday – 11/12/2012

John Mohr reminded the Commission and public that Port offices will be closed on Monday, November 12, 2012 to commemorate the Veteran's Day holiday.

Classic Car Show Presentation

Daun Brown, Jim Weber and Lauren Bivens thanked the Commissioners for allowing use of the Marina facilities on September 8, 2012 to host the Classic Car Show. There were 90 classic car entries at the show and approximately 600 people participated. Great support was received from the Everett community, including Brien Ford, Pignataro Volkswagon and Dwayne Lane. Daun Brown said that every one of the businesses on the waterfront participated, donated or offered assistance with the show. More importantly, the money that was raised from the car show in the amount of \$1,700 was given to Providence Foundation Cancer Patient Assistance Fund. Next year, the group hopes to triple the attendance.

The trio presented each Commissioner with a Classic Car Show shirt.

Commissioner McClelland thanked Jim Weber, Lauren Bivens and Daun Brown for the great work. In response to Commissioner Stiger, Daun Brown said next year's event is planned for the first weekend after Labor Day.

2. MARINA DISTRICT MASTER PLAN UPDATE

Chief Administrative Officer Les Reardanz and John Jones from the Dykeman group responded to questions previously asked by the Commission on the Marina District Master Plan development strategy. There was a question about whether Options 1 and 2 on the proposed funding requirement for the Marina developments included the \$10.6 million early action alternative. Les Reardanz confirmed that both Options 1 and 2 included the \$10.6 million early action alternative.

The rest of the questions were centered around the schedule. In response, the Dykeman team added "draft" to the top of the schedule as well as noted at the bottom that it was a "draft schedule for illustrative and discussion purposes." Also, a notebbox was added that indicates how the infrastructure construction and ESY cleanup are tied together, and the parallel tracks that would be going along to set the conditions so that when the ESY cleanup is done, the infrastructure could be ready to go.

Les Reardanz asked the Commission to approve the Marina District Development Strategy as presented to the Commission on September 18 and October 2, 2012.

There being no further questions, Commissioner Michael Hoffmann moved that the Commission approve the Marina District Development Strategy as presented to the Commission on September 18 and October 2, 2012. Commissioner Stiger seconded the motion. A vote was called for:

Vote:	3-0
Yes:	McClelland, Hoffmann, Stiger
No:	None
Abstained:	None

Motion carried.

Les Reardanz thanked Port staff and the Dykeman team for all the time and effort in helping the Port in developing the development strategy. Commissioner McClelland thanked the entire team for their hard work.

COMMISSION PRESIDENT'S REPORT

Commissioner McClelland reported that he and Carl Wollebek will be traveling to Japan on business on October 12 – 20, 2012. Commissioner McClelland said he would provide a report at the next Port Commission meeting.

COMMISSION DISCUSSION

There was no further Commission discussion.

CITIZEN COMMENTS


There were no Citizen comments.


THE MEETING WAS RECESSED into Executive Session at 5:19 p.m. - to conclude by 7:00 p.m. The purposes of the Executive Session are to discuss with legal counsel a litigation matter; to consider the negotiations concerning real property which may be leased or sold when public discussions would disadvantage the Port; and to discuss with legal counsel two matters concerning the acquisition of real property, for which public discussion could disadvantage the Port's negotiations.


At 7:00 p.m., at the request of Commission President Troy McClelland, Port legal counsel Brad Cattle announced in the public meeting area that the Executive Session would be extended to 7:30 p.m.

THE REGULAR COMMISSION MEETING WAS ADJOURNED at 7:30 p.m.

APPROVED this 13th day of November, 2012. EVERETT PORT COMMISSION

By: 
Troy McClelland, President


Michael Hoffmann, Vice President


Tom Stiger, Secretary




ORIGINAL

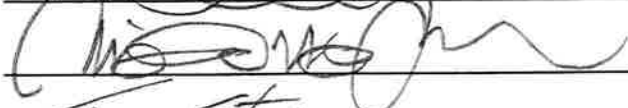
**Port of Everett
Voucher Approval List
for the month of
SEPTEMBER
2012**

We, the undersigned Commissioners of the Port of Everett, Snohomish County, Washington, do hereby certify the following vouchers/warrants have been certified and approved for payment this the 9th day of October, 2012:


		Total
Claims Voucher Nos	63724 - 63998	\$1,934,810.89
Claims Wire Transfers:		
9/4, 9/17	Wire Transfer - IRS	\$ 143,371.69
9/11	Wire Transfer - Hirofumi Oshio	\$ 3,752.78
9/24	Wire Transfer - Wa St Dept of Rev	\$ 50,922.87
9/17	Wire Transfer - Union Bank	\$ 13,234.88
	Total Claims	\$2,146,093.11
Payroll Voucher Nos.	39038 - 39238	\$ 372,302.45
Payroll Wire Transfers:		
9/5, 9/11, 9/18, 9/25	PMA Payroll (Longshore Labor)	\$ 202,702.95
	Total Payroll	\$ 575,005.40
Total Expenditures		\$ 2,721,098.51



President



Vice President



Secretary

Attest: 

Port Auditor