

MINUTES OF EVERETT PORT COMMISSION REGULAR MEETING
February 3, 2015

PRESENT:	Troy McClelland	President
	Glen Bachman	Vice President
	Tom Stiger	Secretary
	Les Reardanz	Executive Director
	John Carter	Chief Fin. Officer
	Brad Cattle	Port Attorney

CALL TO ORDER: The meeting was called to order at 5:06 p.m.

1. CEO/EXECUTIVE DIRECTOR'S REPORT

Commission Retreat

Chief Executive Officer Les Reardanz reminded the public that the Commission Retreat is scheduled for March 17-18, 2015 beginning at 8 a.m. in the Blue Heron Room of the Waterfront Center Facility.

Washington Maritime Federation Day Report

Les Reardanz reported that he, Commissioners McClelland and Bachman and Lisa Lefeber traveled to Olympia recently to participate in Washington Maritime Federation Day. The Federation is a conglomeration of various maritime interests from fishing vessels to recreational groups to ports, tugs, etc. The groups visited with legislators and attended a luncheon whereby the Governor was the keynote speaker. It was very successful and provided some good feedback for legislators and put a face on the maritime industry. The Federation continues to meet and Lisa Lefeber is the Port's representative to that organization.

Marina Office Hours

On March 1, the Marina Office hours of operation that are open to the public will be from 9 am to 4 pm.

Marina Termination Appeal

The Port received a Marina Termination Appeal on February 3, 2015. Pursuant to the Marina Regulations, Policies and Procedures, the appeal process for termination goes before the Commission for a hearing. Staff is scheduling that hearing during the February 10 Commission meeting. The Commissioners will receive written materials ahead of the hearing pursuant to the Regulations. Presentations will occur at the hearing and the Commissioners can make their decisions at that time.

Maintenance Staff

Vince Mardesich and Brian Bakken of the Marina Maintenance Staff were driving through a Marina parking lot and noticed an older gentleman securing a hose to the back of his car and putting it into his trunk in an attempt to commit suicide. Vince and Brian took quick action, stopped and engaged the man in conversation and were able to call an aid car and get him some help. Vince Mardesich and Brian Bakken literally saved a life.

41st to West Marine View Drive Freight Mobility – Interlocal Agreement with City of Everett

Port Staff previously briefed the Commission on the freight mobility project and the interlocal agreement with the City of Everett for the improvements of three intersections along the freight corridor including West Marine View Drive and Pacific Avenue, Pacific and Rucker and Rucker and 41st. The City of Everett expects to construct the project improvements in 2015, which will ease over-dimensional freight traffic at these three key intersections along the freight route.

Through the interlocal agreement, the Port of Everett will provide a contribution of \$430,000 for the construction phase of City of Everett's 41st Street to W. Marine View Drive Freight Corridor Improvements. The Port's funding

contribution is a portion of the project's overall construction phase budget of \$2,825,507, which also includes funds from the City of Everett, the Freight Mobility Strategic Investment Board (FMSIB), and the Surface Transportation Program (STP).

Les Reardanz asked the Commission to authorize the CEO/Executive Director to execute the Interlocal Agreement with the City of Everett regarding the Freight Corridor Funding for this improvement project.

Commissioner Tom Stiger moved to authorize the CEO to execute the Interlocal Agreement with the City of Everett regarding the Freight Corridor Funding in the amount of \$430,000. Commissioner Glen Bachman seconded the motion. A vote was called for:

Vote:	3-0
Yes:	Stiger, Bachman, McClelland
No:	None
Abstained:	None

Motion carried.

2. DEPARTMENT REPORTS

Projects – DHS Rd 13 – Alternate Power & Surveillance Gaps – Contract Award

Background:

Alternate Power

Project Manager Steve Hager reported that a recent analysis of Port readiness for disaster response, recovery and resumption of trade has identified a need for alternate power supplies to keep necessary security and operational assets functioning. Alternate power in the form of generators and automatic transfer switches will be supplied at the Waterfront Center (for the server room and camera), TWIC Security Building, Chill Facility (server room and south second floor office lighting) Truck Scale Shack, Radiation Portal Monitor and maintenance Building (full service along with camera). Battery backup or generator connections will be provided for the cameras at Anthony's, Conference Center, Cement Dome, Pier 1 and Pier 3.

Surveillance Gaps

Recent analysis and operational experience with the current CCTV system have identified vulnerabilities within the Marine Terminal and the Marina. Installation of a new PTZ camera and relocation of an existing camera, together with back up power, will provide the necessary additional security at the Marine Terminals. Three new PTZ cameras will be installed in the Marina along with backup power at the existing cameras at Anthony's and the Waterfront Center.

A grant was obtained through the Department of Homeland Security's (DHS) Port Security Grant Program (PSGP), which will cover 75% of the project cost of the two segments of work, up to \$524,887.00.

Due to the close relationship between these two segments of work and due to the need of backup power for cameras, they are being treated as a single project. To save costs, Port Staff will be utilizing the HGAC Purchasing Cooperative to acquire generators for installation by the contractor.

Re-Bid Process

On January 6, 2015, the Commission rejected all bids received under the previous solicitation and authorized Staff to redesign and rebid the project. The project was re-bid on January 13, 2015 and bids opened on January 27, 2015. Five bids were received. Elcon Corporation was the responsive, responsible low bidder with a bid of \$476,603.40.

Staff requests that the Commission award the DHS Rd 13 Alternate Power & Surveillance Gaps contract, to Elcon Corporation, in the amount of \$476,603.40, including Washington State Sales Tax (WSST).

Upon discussion, Commissioner Glen Bachman moved that the Commission award the DHS Rd 13 Alternate Power & Surveillance Gaps contract to Elcon Corporation, in the amount of \$476,603.40, including WSST. Commissioner Tom Stiger seconded the motion. A vote was called for:

Vote: 3-0
Yes: Bachman, Stiger, McClelland
No: None
Abstained: None

Motion carried.

Commission President's Report

Commissioner McClelland reported that he was very impressed with the Staff work that was done in preparation for the legislative meetings in Olympia.

Commissioner McClelland also said that he received several unsolicited comments about the Port's booth at the boat show and the professionalism of the Staff at the boat show. Folks were impressed and complimentary.

Commissioner McClelland added that he was also looking forward to working with Staff on the Port's federal legislative agenda.

Commission Discussion

Commissioner Bachman echoed Troy McClelland's comments about the great Staff work for the meetings in Olympia. Also, there was a time at the reception at the boat show last Friday that the Port had the biggest crowd in the whole room. Commissioner Stiger said that it was a great turnout at the boat show. Several of the Port's tenants also had booths at the boat show.

Citizen Comments

There were no Citizen comments.

THE REGULAR MEETING WAS RECESSED into Executive Session at 5:32 p.m. – to conclude by 6:05pm – for the purposes of discussing with legal counsel a potential litigation matter, and the acquisition of real estate for which public discussion could disadvantage the Port's negotiations.

At the request of Commission President Troy McClelland, Port attorney Brad Cattle extended the Executive Session by 20 minutes – to conclude by 6:25 pm. Again, at the request of Commission President Troy McClelland, Port attorney Brad Cattle extended the Executive Session by 15 minutes – to conclude by 6:40 pm.

At the conclusion of the Executive Session, no action was taken by the Commission, and there were not any announcements.

The Regular Commission meeting was adjourned at 6:40 pm.

APPROVED: THIS 17th day of March, 2015.

EVERETT PORT COMMISSION

By:


Troy McClelland, President


Glen Bachman, Vice President


Tom Stiger, Secretary