



Parks and Community Services

LETTER OF UNDERSTANDING

This Letter of Understanding is executed between the City of Everett and the Port of Everett for the provision of the Jetty Island Days Program.

The Port of Everett agrees to allow:

1. the Everett Parks and Recreation Department to use Jetty Island for the Jetty Island Days recreation program July 5th, 2018 through September 3rd, 2018.
2. a portion of the Jetty Landing and Boat Launch visitor dock at a mutually agreed upon location for the Jetty Island Ferry, that shall be reserved and signed for the Jetty Island Ferry from July 5th, 2018 through September 3rd, 2018.
3. a portion of Jetty Island Landing dock for the Jetty Island Ferry at a mutually agreed upon location that shall be reserved and signed for the Jetty Island Ferry from July 5th, 2018 through September 3rd, 2018.
4. use of the Jetty Landing and Boat Launch kiosk from June 19th, 2018 through September 7th, 2018.
5. use of a Port of Everett Marina slip with moorage fees waived for the Jetty Island staff boat from May 14th, 2018 through September 23rd, 2018 and staff boat reservation space on the Jetty Landing dock from June 19th, 2018 through September 7th, 2018.
6. park rangers to enforce all park codes on jetty island during Jetty Island Days July 5th, 2018 to September 3rd, 2018.

The City of Everett agrees to:

1. operate the Jetty Island Days program, seven days per week from July 5th, 2018 through September 3rd, 2018.
2. provide and conduct programs on Jetty Island in accordance with the Port of Everett Jetty Island Management Plan from July 5th, 2018 through September 3rd, 2018.
3. accept responsibility for daily cleaning of the Jetty Island Landing restrooms during Jetty Island Days from July 5th, 2018 through September 3rd, 2018.
4. pay for the marine sewage pumping services associated with use of the Jetty floating restrooms during the Jetty Island Days program July 5th, 2018 through September 3rd, 2018.
5. post and maintain directional and parking signage for visitors to Jetty Island at the Jetty Landing and Boat Launch.
6. provide a staff person to assist with parking direction for jetty visitors on high use days as parking conditions dictate. Parking assistance will be scheduled one (1) hour before jetty program opening hours.


7. provide directional signage for overflow parking at Jetty Landing and Boat Launch.
8. accept responsibility for all Jetty Island Days program costs associated with ferry service, city staffing, supplies, equipment or other direct program costs.
9. organize and coordinate a minimum of five (5) clean-up efforts on Jetty Island for the 2018 year.
10. remove garbage from Jetty Island and the garbage receptacle at the ticket kiosk on a daily basis and dispose of at a Parks Department provided dumpster during Jetty Island Days.
11. offer up to five (5) 'Working Waterfront Tours' at no additional cost to the Port of Everett to be scheduled between Port of Everett and City of Everett staff.
12. request additional police patrols of the parking lots at Jetty Landing and Boat Launch.

Dated this 7th Day of March, 2018

City of Everett


Cassie Franklin, Mayor

Port of Everett


Lisa Lefeber, Port Executive
Director

Approved as to Form:


Jim Iles
City Attorney

Attest:


Sharon Fuller, City Clerk