



**REQUEST FOR APPROVAL OF FUEL TRANSFER**  
**MARINE TERMINALS**

Security Cell Phone 425-754-8421

Marine Terminals Director 425-252-7912

**Note:**

No vessel fueling from wharfs or piers will be allowed to commence without approval of the Marine Terminals Director or FSO AFTER 1 February 2009. DRIVERS MUST HAVE A "TWIC" CARD OR BE ESCORTED BY AN APPROVED INDIVIDUAL  
**No Private Vehicles on the Terminal Without Prior Authorization**

**Directions: Fax completed form 48 hours prior to fueling to: 425-258-4053**  
**NOTICE: Approval requires 2 business days for fuel transfer approval**

**Requester's Contact Information**

\_\_\_\_\_  
**Fueling Company**

\_\_\_\_\_  
**Name of Point of Contact**

\_\_\_\_\_  
**Phone Number**

\_\_\_\_\_  
**Name & Registry Number of Vessel**

\_\_\_\_\_  
**Emergency 24-Hour Contact Number**

\_\_\_\_\_  
**Terminal/Location**

\_\_\_\_\_  
**Fax Number**

\_\_\_\_\_  
**Date & Time of Fueling Activity**

**U.S. Coast Guard Must Be Notified by Fueling Provider per USCG Regulations**  
**Date & Time Notified** \_\_\_\_\_ **Providers Initials** \_\_\_\_\_

***Security Information***

**Ship Stores Being Provided by Fuel Provider** circle YES/NO  
**Provider Making Any Deliveries in Separate Vehicle** circle YES/NO

**Amount of Fuel transferred in Gallons:** \_\_\_\_\_ **Type of Fuel: HFO, Diesel, Gas, Other** \_\_\_\_\_

**Name(s) of Truck Driver** \_\_\_\_\_

**\* NOTES FOR NON APPROVAL AND/OR RE-APPLICATION SUBMITTAL:**

- |                                       |  |
|---------------------------------------|--|
| 1. Missing Documents and/or Permits   | 5. No Vessel Berth Application On File |
| 2. Missing Information (circled)      | 6. Containment System not adequate     |
| 3. Security MARSEC Change -NO FUELING | 7. Insufficient Lead Time              |
| 4. Fuel Provider Not USCG Approved    | 8. Other                               |

**APPROVALS AND CONDITIONS OF APPROVALS**

**Approved For Fueling Activity as Noted:**    Yes                      No\* (See Notes for Non Approval)

***Conditions Of Activity***

**Copy of Approved Fuel Transfer Form shall be with each driver/tanker**  
**No Tanker will be unoccupied for more than 30 minutes**  
**Parking and Staging as directed by Dock Superintendent or designee**  
**No Overnight Parking without prior consent of the Marine Terminals Director**  
**MSDS to be provided with application of all materials delivered.**

**Approved by:** \_\_\_\_\_  
**Edward Madura, Facility Security Officer (425) 754-0382**