

RESOLUTION NO. 962

A Resolution of the Port Commission for the Port of Everett Appointing the Port's Office Manager as the Public Information Officer of the Port of Everett.

WHEREAS, RCW 42.56.580 of the Washington State Public Records Act, requires that all state and local government agencies appoint and publicly identify a Public Information Officer whose responsibility is to serve as a point of contact for members of the public in requesting disclosure of public records and to oversee the agency's compliance with the public records disclosure requirements as set forth in Chapter 42.56 RCW.

WHEREAS, it has been determined that the appropriate party to be the Public Information Officer for the Port of Everett is the Port's Office Manager, or her designee in the event of absence.

NOW, THEREFORE, BE IT RESOLVED, based on the foregoing findings, as follows:

Section 1. Pursuant to RCW 42.56.580, the Office Manager of the Port of Everett is hereby designated as the Public Information Officer for the Port of Everett.

Section 2(a). The person to whom members of the public may direct requests for disclosure of public records of the Port of Everett and who will oversee the Port of Everett's compliance with the public records disclosure requirements of the public disclosure laws of the State of Washington as now or hereafter amended (currently in Chapter 42.56 RCW) is:

Susan C. Brokaw, Office Manager
Port of Everett
1205 Craftsman Way
Ste. 200
Everett, WA 98201

Section 2(b). In the event of absence, the Public Information Officer shall appoint a designee to whom members of the public may direct requests for disclosure of public records of the Port of Everett.

Section 3. Notice of the designation of the Port of Everett's Public Information Officer shall be made in a manner reasonably calculated to provide notice to the public of such designation, said notice to include, but not be limited to, the following: posting at the Port Administration Office and Marina Office, and posting on the Port's Web Site.

ORIGINAL

HB# 162153

ADOPTED by the Port Commission of the Port of Everett on the 13th day of December, 2011.

EVERETT PORT COMMISSION

Mark Wolken, President



Troy McClelland, Vice President



Michael Hoffmann, Secretary