



**PARKS &  
RECREATION**

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*Torie - Thanks for your help*

*Ben*

## LETTER OF UNDERSTANDING

This Letter of Understanding is executed pursuant to the 2003 Interlocal Agreement between the City of Everett and the Port of Everett regarding the Cooperative Use of Facilities, Equipment and Resources.

The Port of Everett agrees to allow:

- the Everett Parks and Recreation Department to use Jetty Island for the Jetty Island Days recreation program and the Kiteboarding Festival June 30<sup>th</sup>, 2012 through September 3, 2012.
- a portion of the 10<sup>th</sup> Street Marine Park visitor dock as mutually agreed upon location for the Jetty Island Ferry, that shall be reserved and signed for the Jetty Island Ferry from June 30<sup>th</sup>, 2012 through September 3<sup>rd</sup>, 2012.
- a portion of Jetty Island boat dock for the Jetty Island Ferry as mutually agreed upon location that shall be reserved and signed for the Jetty Island Ferry from June 30<sup>th</sup>, 2012 through September 3<sup>th</sup>, 2012.
- the use of the Jetty Island kiosk from June 25<sup>th</sup>, 2012 through September 6<sup>th</sup>, 2012.
- the use of a Port of Everett Marina slip with moorage fees waived for the Jetty Island staff boat from May 11<sup>th</sup>, 2012 through September 30<sup>th</sup>, 2012 and staff boat reservation space on the Jetty Island dock from June 25<sup>th</sup>, 2012 through September 6<sup>th</sup>, 2012.
- the city of Everett to be billed for the direct costs of pumping out the Jetty Island floating restrooms for the inclusive dates of June 30<sup>th</sup>, 2012 to September 3<sup>rd</sup>, 2012.
- waiver of moorage fees for the contracted jetty ferry from June 25, 2012 to June 30, 2012 and September 4, 2012 to September 6, 2012.

The City of Everett agrees to:

- operate the Jetty Island Days program, seven days per week from July 1<sup>st</sup>, 2012 through September 3<sup>th</sup>, 2012.
- provide and conduct programs on Jetty Island in accordance with the Port of Everett Jetty Island Management Plan from June 30<sup>th</sup>, 2012 through September 3<sup>rd</sup>, 2012.
- accept responsibility for daily cleaning of the Jetty Island restrooms during Jetty Island Days and the Kiteboarding Festival from June 30<sup>th</sup>, 2012 through September 3<sup>rd</sup>, 2012.
- assume all financial responsibility for the marine sewage pumping services during the 2012 Jetty Island Days program June 30<sup>th</sup>, 2012 through September 3<sup>rd</sup>, 2012.
- post and maintain directional and parking signage for visitors to Jetty Island at the 10<sup>th</sup> street marine park and boat launch.


- provide a staff person to assist with parking direction on high use days and as parking conditions dictate.
- provide directional signage for overflow parking at the 10<sup>th</sup> street boat launch.
- accept responsibility for all Jetty Island Days program direct costs associated with ferry service, city staffing, supplies, equipment and other direct program costs.
- organize and coordinate a minimum of five clean-up efforts on Jetty Island for the 2012 year.
- remove garbage from Jetty Island and the two receptacles at the Jetty kiosk on a daily basis and dispose of at a Parks Department provided dumpster during Jetty Island Days.
- offer up to 6 'Working Waterfront Tours' at no additional cost to the Port of Everett to be scheduled between Port of Everett and City of Everett staff.
- request additional police patrols of the parking lots at the 10<sup>th</sup> street boat launch.
- provide park ranger parking lot patrols as time permits.

Dated this 14<sup>th</sup> Day of May, 2012


City of Everett

  
 Ray Stephanson, Mayor

Port of Everett

  
 John Mohr, Port Director

Approved as to Form:

  
 Jim Iles  
 City Attorney

Attest:

  
 Sharon Marks, City Clerk