

## LETTER OF UNDERSTANDING

This Letter of Understanding is executed pursuant to the 2003 Interlocal Agreement between the City of Everett and the Port of Everett regarding the Cooperative Use of Facilities, Equipment and Resources.

The Port of Everett agrees to allow:

1. the Everett Parks and Recreation Department to use Jetty Island for the Jetty Island Days recreation program July 5<sup>th</sup>, 2013 through September 2<sup>nd</sup>, 2013.
2. a portion of the 10<sup>th</sup> Street Marine Park visitor dock as mutually agreed upon location for the Jetty Island Ferry, that shall be reserved and signed for the Jetty Island Ferry from July 5<sup>th</sup>, 2013 through September 2<sup>nd</sup>, 2013.
3. a portion of Jetty Island boat dock for the Jetty Island Ferry as mutually agreed upon location that shall be reserved and signed for the Jetty Island Ferry from July 5<sup>th</sup>, 2013 through September 2<sup>nd</sup>, 2013.
4. the use of the Jetty Island kiosk from June 24<sup>th</sup>, 2013 through September 6<sup>th</sup>, 2013.
5. the use of a Port of Everett Marina slip with moorage fees waived for the Jetty Island staff boat from May 11<sup>th</sup>, 2013 through September 30<sup>th</sup>, 2013 and staff boat reservation space on the Jetty Island dock from June 24<sup>th</sup>, 2013 through September 6<sup>th</sup>, 2013.

The City of Everett agrees to:

1. operate the Jetty Island Days program, seven days per week from July 5<sup>st</sup>, 2013 through September 2<sup>th</sup>, 2013.
2. provide and conduct programs on Jetty Island in accordance with the Port of Everett Jetty Island Management Plan from July 5<sup>th</sup>, 2013 through September 2<sup>nd</sup>, 2013.
3. accept responsibility for daily cleaning of the Jetty Island restrooms during Jetty Island Days from July 5<sup>th</sup>, 2013 through September 2<sup>nd</sup>, 2013.
4. Pay Rose Head Services for the marine sewage pumping services associated with use of the Jetty during the Jetty Island Days program July 5<sup>th</sup>, 2013 through September 2<sup>nd</sup>, 2013.
5. post and maintain directional and parking signage for visitors to Jetty Island at the 10<sup>th</sup> street marine park and boat launch.
6. provide a staff person to assist with parking direction for jetty visitors on high use days and as parking conditions dictate. Parking assistance will be scheduled one (1) hour before jetty program opening hours.
7. provide directional signage for overflow parking at the 10<sup>th</sup> street boat launch.
8. accept responsibility for all Jetty Island Days program direct costs associated with ferry service, city staffing, supplies, equipment and other direct program costs.

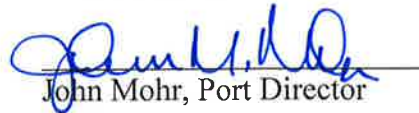
9. organize and coordinate a minimum of five (5) clean-up efforts on Jetty Island for the 2013 year.
10. remove garbage from Jetty Island and the two receptacles at the Jetty kiosk on a daily basis and dispose of at a Parks Department provided dumpster during Jetty Island Days.
11. offer up to five (5) 'Working Waterfront Tours' at no additional cost to the Port of Everett to be scheduled between Port of Everett and City of Everett staff.
12. request additional police patrols of the parking lots at the 10<sup>th</sup> street boat launch.
13. provide park ranger parking lot patrols as time permits.

Dated this 24<sup>th</sup> Day of April, 2013

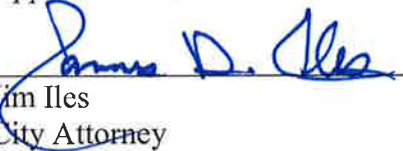
City of Everett

  
Ray Stephanson, Mayor

Port of Everett

  
John Mohr, Port Director

Approved as to Form:

  
Jim Iles  
City Attorney

Attest:

  
Sharon Fuller, City Clerk